

# SAMPLE

## Surety Broker Letterhead

September 18, 2012

Attn: Eileen Y. Terwilliger, ARM  
VP of Risk Management/HSE  
3909 Arctic Blvd, Suite 400  
Anchorage, Alaska 99503  
907-762-9495

**Subject:** Acme Construction Company

To Whom It May Concern:

Zurich American Insurance Company and/or its affiliate, Fidelity and Deposit Company of Maryland (F&D), rated A+ (Superior) XV, a corporation under the laws of the States of New York and Maryland, respectively, have represented Acme Construction Company for its surety bonding needs. As of the date of this writing, Acme Construction Company remains in good standing with F&D, which is affording continued surety credit for bonded obligations with single project sizes up to \$35 million within an aggregate bonded surety program of \$250 million.

This letter is not to be construed as an agreement to provide surety bonds for any particular project, but is offered as an indication of F&D's past experience and confidence in the firm. We reserve the right to review terms and conditions of any proposals, contract documents, bond forms, financial arrangements and other underwriting considerations at the time the contract is awarded.

If you have any questions or need any additional information, please do not hesitate to contact me.

Sincerely,

[name, title]